

Facility Services

Thomas Miller, Director

MISSION STATEMENT

To manage Placer County property assets in a responsible manner that maximizes the useful life, the economic opportunity, and the occupancy of buildings, including the following: real property leasing, maintenance and custodial services, infrastructure improvements, and acquisitions and divestitures; all conducted with appropriate fiscal and management oversight.

CORE FUNCTIONS

Appropriation	Actual 2002-03	Position Allocations	BOS Approved 2003-04	Position Allocations
Building Maintenance	\$ 5,250,535	77	\$ 6,009,517	77
Property Management (Enterprise Fund)	3,203,894	5	4,961,077	5
Administration & Support	428,630	12	594,423	12
Total:	\$ 8,454,429	82	\$ 10,970,594	82

Building Maintenance

Provides a broad range of building maintenance, construction, and custodial services, and pays for site utilities (electrical, gas, sewer and water) to facilities owned or leased by Placer County. Proactive maintenance and cleaning of Placer County facilities protects the health of the building occupants, provides a comfortable atmosphere for conducting County business, and protects the County's investment in facilities.

Property Management (DeWitt Development Enterprise Fund)

Provides a variety of real estate services, including leasing, property management, and acquisitions and divestitures of real property. This asset-management activity generates revenue from, and provides stewardship over, Placer County real-property assets, and provides comprehensive public information regarding these assets.

ADMINISTRATION & SUPPORT

Provide management and administrative support to the operating divisions of the Facility Services Department in carrying out the policy directives of the County Executive Office and the Board of Supervisors; and assure the department functions in the most appropriate, effective and efficient manner possible in providing services to the public and other County departments.

FY 2002-03 Major Accomplishments

- Completed major improvements to the storm-drainage system, sidewalks, streets and parking lots in the DeWitt Center.
- Remodeled and renovated the facility occupied by the Communications Division, creating new office space for an expanding operation.
- Remodeled and renovated portions of the Animal Control facility at the DeWitt Center, providing much-needed office space and improvements to the animal-care facilities.
- Installed new siding and a new front porch at the Foresthill Community Center that improved accessibility and extending the useful life span of this important community facility.

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- Installed new valving in the water system at the DeWitt Center, which divided the water system into sections so that repair work can be performed with only local interruptions to water service. Previously, the entire system needed to be shut down in order to perform repairs or make connections.
- Developed and implemented an acquisition strategy for the South Placer Justice Center. This entailed the solicitation for properties, evaluation against a specific set of facility criteria, property selection and negotiation of three complex and integrated land transactions.
- Completed exhaustive search for lease space in Tahoe to relieve extremely overcrowded conditions at the Tahoe Administrative Center. This effort resulted in a successful lease negotiation and Tahoe Regional Planning Agency (TRPA) permit for a building adjacent to the existing administrative center. This ideal location permits the County's land development departments to continue operation as an integrated unit.
- Supported the Capital Improvement Division's project timeline for the Fulweiler Administrative Annex remodel project by securing leases for Local Agency Formation Commission Office (LAFCO) and Economic Development, and coordinated the required tenant improvements for building occupancy.
- Managed all aspects of the County's occupancy in 51 leased buildings comprising 212,000 square feet. These leases represent an annual County expenditure of \$2.8 million dollars in rent. Management entails reviewing routine and emergency issues diligently and in a timely manner, calculating rental adjustments, tracking and negotiating lease renewals, and coordinating departmental occupancy of these facilities.
- Continued to manage the DeWitt Center as a productive County asset by maintaining a 95% occupancy rate in the original buildings. These 68 leases, comprising 200,500 square feet of space, generate annual revenues of approximately \$880,000 used to fund infrastructure and improvement projects in the complex.

FY 2003-04 Planned Accomplishments

- Continue efforts to upgrade County facilities to provide accessibility improvements. Specific improvements are planned for the Auburn Veteran's Memorial Hall, sidewalks at the Fulweiler complex, and additional sidewalks on Second Avenue, F Avenue and Third Street in the DeWitt Center to improve accessibility for disabled persons and overall safety.
- Install energy-efficient lighting systems in DeWitt buildings, and replace inefficient HVAC equipment at the main jail facility and Buildings 213, 214, 215 and 216 in the DeWitt Center, continuing efforts to reduce energy usage.
- Complete the real-property acquisition and other associated transactions to secure the South Placer Justice Center property located in Roseville. These actions will enable the construction of a new courthouse and related criminal-justice buildings.
- Continue to identify surplus properties no longer required for the delivery of Placer County services, and in accordance with requirements of the Government Code, divest the County of these properties to generate revenue. During the upcoming fiscal year, this could include sale of the Maple Street houses and the Epperle Lane property in Auburn.
- Fund and manage implementation of a comprehensive directional finding system for the DeWitt Center. This integrated concept includes construction of complex and major-building monument signs, directional signage, and individual-building signs.
- Provide superior customer service throughout the leasing process, beginning with the location of a facility through to departmental occupancy. Goals include the rapid identification of alternatives, seamless integration of consultants to efficiently provide tenant-improvement design services, and effective communications to keep client departments apprised throughout the process.

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Department Comments

The department continues to see increases in its workload in response to expanding needs for new facilities. This is in addition to existing responsibilities for more than 1,000,000 square feet of aging Placer County-owned buildings. To address a portion of its needs, the County also leases 51 private properties to house various operations.

The Building Maintenance Division is responsible for maintaining all County-owned facilities. Many of the buildings utilize state-of-the-art technologies for heating, ventilating, cooling, security, and fire systems, requiring highly technical preventative maintenance and testing. The division also faces challenges in maintaining criminal-justice facilities, which often are logistically difficult to access due to security concerns and which contain the highly sophisticated control, communications, fire detection/suppression and closed-circuit television systems. Significant effort must be expended to keep staff trained and experienced to maintain these increasingly technical buildings. The division has been able to maintain existing staffing levels while assuming additional responsibilities and sustaining current levels of preventative and general maintenance. If the current budget crisis continues, funding shortfalls will exacerbate this condition as new buildings are added to the County's inventory. On the positive side, the division employs talented staff, capable of taking on complex projects. Division staff is diligent in their pursuit and completion of assigned responsibilities, and will come together to meet the challenges facing the County into the future.

The five staff members of the Property Management Division face similar challenges in meeting the commitments of an expanding workload. This fiscal year, Placer Legacy projects have added additional acquisition responsibilities that are outside of the historical workload of the division. It has faced challenging lease projects, including finding additional space in the Lake Tahoe region, where suitable facilities are difficult to secure; it has delivered leased projects with short delivery schedules associated with capital project construction, all while performing required property-management services associated with 51 private leases and 68 leases in the DeWitt Center. In the upcoming year, the retirement of an experienced staff member will require a tailored recruitment to find a replacement that possesses the unique skills required to serve the growing needs of the division. To more efficiently manage property information, the division has requested funding to implement an integrated property data base that will allow staff to more efficiently track lease milestones, provide for the rapid retrieval of information in response to public and agency inquiries, and be the basis of a consolidated source of property data to evaluate assets for management and/or divestiture.

County Executive Comments And Recommendations

Recommended *Building Maintenance* expenditures will cover increased costs for staff and administrative support, employee group insurance, laundry and uniforms, County system charges, and computer replacements. One position-equivalent will remain unfunded. Not recommended at this time is a requested new vehicle. Recommended professional services will fund ongoing routine maintenance; a new contract to meet more stringent fire-system inspection and maintenance requirements, funding to reroof the Tahoe Administrative Center, repairs to the Auburn Main Jail roof, repairs and upgrades to the HVAC systems at the Auburn Main Jail, Juvenile Hall and County Finance and Administration Building (FAB), paving at the Foresthill Memorial Hall, and removal of an underground fuel storage tank at the Auburn Memorial Hall. Utilities constitute a majority of the services and supplies budget and although utility increases are not anticipated at this time, these may need to be adjusted at a later date should energy costs increase significantly. This budget charges various County department budgets for utilities, building maintenance, major improvements and special and custodial services. The budget also receives revenue from rents paid by community groups and individuals for use of the memorial halls, from miscellaneous County departments, and from the DeWitt Enterprise Fund and the Redevelopment Agency for maintenance, custodial services and utilities. Charges to departments and revenues are currently being reviewed and will likely be adjusted at final budget based on funding availability.

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Department requested funding considerations with Final Budget:

- Custodian for Jail Housing Unit 4 (\$23,566)
- Landscaping for the Foresthill Memorial Hall (\$30,000)
- Forklift replacement (\$27,000)

The *DeWitt Development Enterprise Fund* has declined primarily due to one-time sewer connection fees being included in the FY 2002-03 budget. Recommended funding will provide for various DeWitt projects, including improvements that may be required under the American with Disabilities Act (\$120,788), HVAC and waterline replacement (\$125,000), lead and asbestos abatement (\$95,000), building demolition (\$100,000), parking and road improvements (\$70,000), water-plant removal (\$25,000) and roof repairs and replacements (\$25,000). General Fund departments occupy a significant amount of space at the DeWitt Center. To offset these costs, the General Fund will contribute \$1,335,000 toward rent space and \$125,000 for utility usage for FY 2003-04. Revenues are also generated from private-property leases (\$879,330), reimbursements for maintenance projects (\$523,668) and from interest earned on cash fund balances (\$100,000). The net County cost will come from the estimated fund balance carryover from FY 2002-03 or from reserve cancellations.

The *Facility Services Administration* budget is recommended at just slightly more than the target budget level. A majority of the approved salary and benefit increases are offset by reductions in professional services, special department and office-supply expenses, employee group insurance and MIS services. This budget charges the Facility Services divisions and the County Building Fund for administrative support and receives revenue for the same from the DeWitt Enterprise Fund, Solid Waste Management, the Western Placer Waste Management Authority, the Eastern Regional Landfill, Special District Services, Sewer Maintenance Districts and various County Service Areas.

Final Budget Changes from the Proposed Budget

Property management *Dewitt Development's* final fund balance carryover of \$2,031,945 will cover the net county cost of the budget and enable the department to appropriate \$1,009,167 for Legacy professional services; increased sewer user fees; Dewitt water plant removal and waterline replacement; parking and road improvements; asbestos abatement; HVAC replacements; Building 430 improvements; Dewitt energy generation; and reserve \$33,866 for future plant improvements.

BUILDING MAINTENANCE FUND 100 / APPROPRIATION 10650

	Actual 2001-02	Actual 2002-03	Requested 2003-04	Recommended 2003-04	Change %	Adopted 2003-04
Expenditures						
Salaries and Employee Benefits	\$ 3,652,438	\$ 4,260,993	\$ 5,053,445	\$ 4,974,853	17%	\$ 4,974,853
Services and Supplies	3,585,565	3,949,147	4,830,227	4,260,166	8%	4,260,166
Other Charges	15,402	15,402	19,250	19,250	25%	19,250
Capital Assets	77,008	3,686	27,000	-	-100%	-
Other Financing Uses	51,828	-	26,000	-	0%	-
Intra Fund Charges	233,632	263,770	351,050	321,050	22%	321,050
Gross Budget:	7,615,873	8,492,998	10,306,972	9,575,319	13%	9,575,319
Intra Fund Credits	(2,653,717)	(3,242,463)	(3,577,568)	(3,565,802)	10%	(3,565,802)
Net Budget:	\$ 4,962,156	\$ 5,250,535	\$ 6,729,404	\$ 6,009,517	14%	\$ 6,009,517
Revenue						
Revenue from Use of Money and Property	\$ 27,925	\$ 32,585	\$ 36,033	\$ 36,033	11%	\$ 36,033
Intergovernmental Revenue	5,432	-	5,000	5,000	100%	5,000
Charges for Services	1,418,085	1,173,319	1,563,655	1,452,573	24%	1,452,573
Miscellaneous Revenue	19,808	2,487	-	-	-100%	-
Other Financing Sources	77,008	-	-	-	0%	-
Total Revenue:	\$ 1,548,258	\$ 1,208,391	\$ 1,604,688	\$ 1,493,606	24%	\$ 1,493,606
Net County Cost:	\$ 3,413,898	\$ 4,042,144	\$ 5,124,716	\$ 4,515,911	12%	\$ 4,515,911
Allocated Positions	77	77	78	77	0%	77

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CORE FUNCTION: BUILDING MAINTENANCE

Maintenance of County Facilities & Veteran Memorial Halls Program

Program Purpose: To provide well-maintained facilities and to fund building utility services so that Placer County employees and the public are safe and comfortable in their work environment and while conducting county business.

Total Expenditures: \$3,374,959
Utility Expenditures: \$2,247,386

Total Staffing: 25.00
Total Staffing: 0

- **Key Intended Outcome:** Visitors and employees are provided with comfortable, well-maintained facilities.

Maintenance of County Facilities & Veteran Memorial Halls Indicators:	Projected 2002-03	Actual 2002-03	Target 2003-04
# of maintenance service requests received annually	5,500	N/A	5,500
% of maintenance service requests responded to and completed within five working days	95%	N/A	95%
# of kilowatt-hours used	N/A	N/A	N/A
% of change in kilowatt-hours per employee compared to prior year	N/A	N/A	N/A

Custodial Services Program

Program Purpose: To provide Placer County employees and the public a clean environment, protecting their health and safety in a responsive manner.

Total Expenditures: \$3,510,790

Total Staffing: 45.00

- **Key Intended Outcome:** Employees and the public are provided a clean environment in which to conduct business.

Custodial Services Indicators:	Projected 2002-03	Actual 2002-03	Target 2003-04
# of square feet maintained per custodian	20,000	N/A	20,000
% of Veteran Hall users who rate condition and cost as adequate or better	N/A	N/A	N/A

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Building Maintenance Facility Improvements Program

Program Purpose: To provide labor, including use of inmate labor, and materials for small-scale construction projects in facilities owned or leased by the County in order to provide cost-effective facility improvements.

Total Expenditures: \$1,173,837

Total Staffing: 8.00

- **Key Intended Outcome:** Cost-effective facility improvements.

Building Maintenance Facility Improvements Indicators:	Projected 2002-03	Actual 2002-03	Target 2003-04
% of projects completed within projected time frames	N/A	N/A	N/A
% of projects completed within budget allocation	N/A	N/A	N/A

PROPRIETARY FUND

DEWITT DEVELOPMENT

ENTERPRISE FUND

FUND 220600 / APPROPRIATION 06200

	Actual 2001-02	Actual 2002-03	Requested 2003-04	Recommended 2003-04	Change %	Adopted 2003-04
Operating Expenses						
Salaries and Employee Benefits	\$ 316,220	\$ 367,304	\$ 410,608	\$ 410,608	12%	\$ -
Services and Supplies	1,606,759	2,220,277	2,337,227	2,228,052	0%	2,429,357
Other Charges	507,735	482,288	377,462	377,462	-22%	-
Appropriations for Contingencies	-	-	50,000	50,000	100%	50,000
Total Operating Expenditures:	\$ 2,755,714	\$ 3,005,307	\$ 3,500,297	\$ 3,391,122	13%	\$ 2,812,219
Revenue						
Revenue from Use of Money and Property	\$ 1,011,885	\$ 988,470	\$ 979,330	\$ 979,330	-1%	\$ 979,330
Charges for Services	404,281	429,120	301,417	301,417	-30%	301,417
Miscellaneous Revenue	1,636,932	2,505,170	1,881,893	1,682,251	-33%	1,682,251
Total Revenue:	\$ 3,053,098	\$ 3,922,760	\$ 3,162,640	\$ 2,962,998	-24%	\$ 2,962,998
Net Income (Loss)	\$ 297,384	\$ 917,453	\$ (337,657)	\$ (428,124)	-147%	\$ (150,779)
Fixed Assets	\$ 724,962	\$ 198,587	\$ 560,788	\$ 560,788	182%	\$ 1,360,788
Allocated Positions	5	5	5	5	0%	5

CORE FUNCTION: PROPERTY MANAGEMENT

Private Property Leasing Program

Program Purpose: To identify opportunities, negotiate agreements, coordinate occupancies, and perform management services for lease of private buildings when county operations cannot be accommodated within existing County facilities.

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Total Expenditures: \$83,073

Total Staffing: 2.02

- Key Intended Outcome: Secure leases commensurate with the average regional rate.

Private Property Leasing Indicators:	Projected 2002-03	Actual 2002-03	Target 2003-04
# of leases negotiated with private-property owners	5	N/A	5
# of square feet leased	212,226	N/A	212,226
\$ cost per square foot of lease space averaged regionally	N/A	N/A	N/A
% of leases equal to or less than the average regional rental rate	N/A	N/A	N/A
% of customers who rate property-leasing services as good or better	N/A	N/A	N/A

Property Acquisition Program

Program Purpose: To identify, evaluate, negotiate, and secure real property in support of county operations, programs and goals. (e.g. property for parks, libraries, and Placer Legacy programs)

Total Expenditures: \$51,172

Total Staffing: 0.38

- Key Intended Outcome: Acquire property commensurate with the appraised values.

Property Acquisition Indicators:	Projected 2002-03	Actual 2002-03	Target 2003-04
# of properties acquired	1	N/A	1
\$ value of property acquired	\$1.4M	N/A	\$1.4M
% of property acquired equal to or less than the appraised value	0%	N/A	0%

DeWitt Management Program

Program Purpose: To manage the DeWitt Center property in order to produce revenue to maintain infrastructure and fund capital projects in support of the development of the Placer County Government Center.

Total Expenditures: \$3,351,139

Total Staffing: 1.33

- Key Intended Outcome: Maintain 100% occupancy of lease space.

DeWitt Management Indicators:	Projected 2002-03	Actual 2002-03	Target 2003-04
% of lease space occupied	95%	N/A	95%
\$ amount of revenue generated	\$870,000	N/A	\$870,000
% change in revenue over prior year	N/A	N/A	N/A

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County Property Management Program

Program Purpose: To manage and lease Placer County-owned properties, sell surplus property, and research and respond to inquiries raised by the public, other agencies, and County departments.

Total Expenditures: \$575,701

Total Staffing: 1.27

- **Key Intended Outcome:** To manage, lease, and sell property to achieve the greatest value to the County, and to respond to inquiries in a timely fashion.

County Property Management Indicators:	Projected 2002-03	Actual 2002-03	Target 2003-04
# of surplus properties sold	0	N/A	2
# of leases managed	15	N/A	15
\$ realized from leasing County-owned properties	\$31,000	N/A	\$31,000
% of property sold at the appraised value or greater	N/A	N/A	N/A
% of inquiries responded to within five working days	N/A	N/A	N/A

ADMINISTRATION & SUPPORT

FUND 100 / APPROPRIATION 11250

	Actual 2001-02	Actual 2002-03	Requested 2003-04	Recommended 2003-04	Change %	Adopted 2003-04
Expenditures						
Salaries & Employee Benefits	\$ 647,145	\$ 749,983	\$ 954,513	\$ 954,513	27%	\$ 954,513
Services and Supplies	67,688	63,814	89,888	76,388	20%	76,388
Intra Fund Charges	25,970	32,896	32,459	32,459	-1%	32,459
Gross Budget:	<u>740,803</u>	<u>846,693</u>	<u>1,076,860</u>	<u>1,063,360</u>	26%	<u>1,063,360</u>
Intra Fund Credits	(359,559)	(418,063)	(482,437)	(468,937)	12%	(468,937)
Net Budget:	<u>\$ 381,244</u>	<u>\$ 428,630</u>	<u>\$ 594,423</u>	<u>\$ 594,423</u>	39%	<u>\$ 594,423</u>
Revenue						
Charges for Services	\$ 389,484	\$ 494,906	\$ 594,423	\$ 594,423	20%	\$ 594,423
Total Revenue:	<u>\$ 389,484</u>	<u>\$ 494,906</u>	<u>\$ 594,423</u>	<u>\$ 594,423</u>	20%	<u>\$ 594,423</u>
Net County Cost:	<u>\$ (8,240)</u>	<u>\$ (66,276)</u>	<u>\$ -</u>	<u>\$ -</u>	-100%	<u>\$ -</u>
Allocated Positions	12	12	12	12	0%	12

Program Purpose: Provide management and administrative support for all operating divisions of the Facility Services Department, including such tasks as processing payroll, paying invoices, maintaining personnel processes and procedures, managing contracts and maintaining capital projects. Provide financial support for the Western Placer Waste Management Authority.

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Allocation of Administration and Support Expenditure Budget

	Amount	Percent
Building Maintenance	\$ 191,405	18.0%
Property Management	138,237	13.0%
Parks & Grounds Services	138,237	13.0%
Special District Services	159,504	15.0%
Solid Waste Management	63,802	6.0%
Eastern Regional Landfill	10,634	1.0%
Capital Improvements	127,603	12.0%
Western Placer Waste Management	106,336	10.0%
Other	127,603	12.0%
Total:	<u>\$ 1,063,360</u>	<u>100%</u>

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MISSION STATEMENT

To provide construction, operation, and maintenance of Placer County's parks, beaches, open space, landscaped grounds, and recreational trails for the use and enjoyment of residents and guests of Placer County.

PARKS & GROUNDS SERVICES FUND 100 / APPROPRIATION 74250

	Actual 2001-02	Actual 2002-03	Requested 2003-04	Recommended 2003-04	Change %	Adopted 2003-04
Expenditures						
Salaries and Employee Benefits	\$ 1,543,902	\$ 1,727,843	\$ 2,127,653	\$ 2,100,445	22%	\$ 2,100,445
Services and Supplies	627,254	588,515	943,522	964,146	64%	964,146
Other Charges	26	-	-	-	0%	-
Capital Assets	110,745	360,843	32,000	20,000	-94%	20,000
Other Financing Uses	-	88,016	163,000	65,000	-26%	65,000
Intra Fund Charges	130,936	168,117	152,964	152,964	-9%	152,964
Gross Budget:	2,412,863	2,933,334	3,419,139	3,302,555	13%	3,302,555
Intra Fund Credits	(186,571)	(261,360)	(264,033)	(264,033)	1%	(264,033)
Net Budget:	\$ 2,226,292	\$ 2,671,974	\$ 3,155,106	\$ 3,038,522	14%	\$ 3,038,522
Revenue						
Intergovernmental Revenue	\$ 8,827	\$ -	\$ 50,000	\$ 50,000	100%	\$ 50,000
Charges for Services	654,071	694,900	848,854	848,854	22%	848,854
Miscellaneous Revenue	18,398	9,819	59,385	59,385	505%	59,385
Total Revenue:	\$ 681,296	\$ 704,719	\$ 958,239	\$ 958,239	36%	\$ 958,239
Net County Cost:	\$ 1,544,996	\$ 1,967,255	\$ 2,196,867	\$ 2,080,283	6%	\$ 2,080,283
Allocated Positions	28	29	34	33	14%	33

CORE FUNCTION

Parks & Grounds Services

Provides operation, maintenance and construction services to park facilities and beaches in unincorporated Placer County, and provides complete grounds maintenance for all other county owned facilities, landscaped rights of way and properties. Additional responsibilities include planning, acquisition and construction of county trails and maintenance of public open space. All of this is accomplished by working in partnership with communities and development projects.

FY 2002-03 Major Accomplishments

- Completed construction of phase one of Squaw Valley Park (30 acres), including rough grading of site and construction of retaining walls and trail bed.
- Acquired Douglas Ranch Park (4.5 acres) consisting of ball field, tot lot and picnic area.
- Constructed 19 miles of a countywide trail system.
- Began planning for the North Fork American River Trail.
- Constructed new tot lots in Sheridan Park, Sabre City Park, Loomis Basin Community Park, and Sterling Pointe Park.

Community & Cultural Services

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- Began long-range planning and securing funding for 200-mile long Capitol-to-Capitol Regional Trail.
- Maintained the public's right to access to Lake Tahoe beaches.
- Prepared a draft for the Trails Master Plan.
- Worked in partnership with recreation user groups, Municipal Advisory Councils and others to provide recreation improvements consistent with community desires.

FY 2003-04 Planned Accomplishments

- Complete construction of phase two of Squaw Valley Park (30 acres) including regulation size soccer field, tot lot, trails and parking lot/staging area.
- Construct phase one of Granite Bay Community Park (16.5 acres), including ball field, tot lot and group picnic area.
- In partnership with Eureka Union School District, construct phase one of Twin Schools Park (18.5 acres), including ball field and parking lot.
- Construct Auburn Pocket Park (.5 of an acre) consisting of picnic area.
- Complete acquisition of property for Dry Creek Community Park (35 acres).
- Acquire a passive regional park under the Placer Legacy Open Space and Agricultural Conservation Program.
- Complete the Trails Master Plan.
- Construct 26 miles of countywide trail system.
- Maintain public access to Lake Tahoe beaches.
- Construct North Fork American River Trail from the Confluence in Auburn to the Ponderosa Bridge near Weimar.
- Continue long-term planning and implementation of Capitol-to-Capitol Regional Trail.
- Update recreation impact-mitigation process.

Department Comments

The Parks and Grounds Division's workload continues to grow substantially each year due to rapid population growth in Placer County. There are several new active and passive parks in the planning stage and under construction. The division has primarily used grant funds and park-dedication fee revenues for park-related development and other restricted funds for long-term maintenance. The division continues to work with County Counsel and others on resolving issues related to illegal encroachments into Lake Tahoe area beaches. Division staff are also involved in open-space acquisition as a part of the Placer Legacy Program. In FY 2003-04 new park and trail construction will be funded through non-General Fund sources. However, there needs to be a continuing funding commitment of \$400,000 annually from the Placer Legacy Program for construction and maintenance of the county regional trail system, which includes the 200-mile Capitol-to-Capitol Regional Trail. There will also need to be funding from the County General Fund for maintenance of the County's trails and open-space lands acquired through the Placer Legacy Program.

County Executive Comments And Recommendations

Parks and Grounds Maintenance has new funding sources derived from district formation and assessments for the Dry Creek Park, the Granite Bay Landscape and Lighting District, and the Dry Creek Community Facilities District (CFD) to maintain the numerous park and trail acquisitions and improvement projects. Sufficient long-term revenue streams are in place to fund three parks and groundworker positions and one supervising parks and groundworker in this budget. A portion of the Placer Legacy annual contribution is planned for use for the county's regional trails system, and \$100,000 in state funding for construction was transferred to the Building Fund.

Community & Cultural Services

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Department requested funding considerations for Final Budget:

- Park and groundworker allocation (\$27,300)
- Vehicle (\$29,400)
- Replacement vehicle and trailer (\$70,000)
- Trailer (\$12,000)

Final Budget Changes from the Proposed Budget

None.

CORE FUNCTION: PARKS & GROUNDS SERVICES

Parks Development & Maintenance Program

Program Purpose: To construct, operate and maintain parks and beaches in unincorporated Placer County in accordance with communitywide goals identified in the countywide General Plan and in relevant community plans for the recreating public in order to help them safely enjoy leisure time through a variety of recreational opportunities.

Total Expenditures: \$1,467,836

Total Staffing: 17.65

- **Key Intended Outcome:** Sufficient park opportunities are available for recreation by residents and visitors.

Parks Development & Maintenance Indicators:	Projected 2002-03	Actual 2002-03	Target 2003-04
% of park facilities per standards in the Recreation Element of the Placer County General Plan consistent with the National Recreation and Park Association Guidelines	N/A	N/A	N/A
# of acres of county per five acres active and five acres passive	N/A	N/A	N/A

Community & Cultural Services

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Landscaping Grounds Maintenance Program

Program Purpose: To install and maintain landscape grounds around Placer County buildings and along major roadway thoroughfares for visitors to County buildings and travelers along County roadways in order to enhance the aesthetics of the County.

Total Expenditures: \$1,562,204

Total Staffing: 12.35

- **Key Intended Outcome:** Provide for an aesthetic entry into community regions and a welcoming environment into Placer County facilities.

Landscaping Ground Maintenance Indicators:	Projected 2002-03	Actual 2002-03	Target 2003-04
% of landscaping at county-owned buildings and facilities that meet or exceed county standard of 15% of the developed site per the County Landscape Design Guidelines	N/A	N/A	N/A

Open Space & Trail Program

Program Purpose: To provide for multipurpose trail construction and maintenance as well as property acquisition and maintenance in support of the Placer Legacy Open Space and Agricultural Conservation Program efforts for the purpose of providing public access and passive recreational opportunities for citizens and visitors to the County, while being sensitive to the environmental and scenic values of the land.

Total Expenditures: \$389,098

Total Staffing: 4.00

- **Key Intended Outcome:** Open-space property and trail rights of way acquired and maintained for public use.

Open Space & Trail Indicators:	Projected 02-03	Actual 02-03	Target 03-04
# of sites potential park and/or trail sites evaluated	N/A	N/A	N/A
# of trail miles per capita per countywide General Plan standard of one mile of trail per 1,000 residents	N/A	N/A	N/A

Community & Cultural Services

**FACILITY SERVICES DEPARTMENT
APPROPRIATION SUMMARY
Fiscal Year 2003-04**

ADMINISTERED BY:

DIRECTOR OF FACILITY SERVICES

Appropriations	FY 2002-03		FY 2003-04	
	Actual	Position Allocations	BOS Approved Budget	Position Allocations
GENERAL FUND				
Building Maintenance	\$ 5,250,535	77	\$ 6,009,517	77
Facility Services Administration	428,630	12	594,423	12
Parks & Grounds Maintenance	2,671,974	29	3,038,522	33
Subtotal General Fund	\$ 8,351,139	118	\$ 9,642,462	122
OTHER OPERATING FUNDS				
Capital Improvements - Fund 140	\$ 2,058,093	15	\$ 46,161,735	16
Capital Projects Securitization - Fund 141	5,290,938	0	26,187,402	0
Subtotal Other Operating Funds	\$ 7,349,031	15	\$ 72,349,137	16
ENTERPRISE FUNDS				
Eastern Regional Landfill ¹ - Fund 220/400	\$ 520,916	0	\$ 1,345,038	0
Solid Waste Management ¹ - Fund 220/450	1,657,831	18	2,365,436	19
Dewitt Development ¹ - Fund 220/600	3,005,307	5	2,812,219	5
Subtotal Enterprise Funds	\$ 5,184,054	23	\$ 6,522,693	24
INTERNAL SERVICE FUND				
Special District Services ¹ - Fund 260/800	\$ 4,646,688	43	\$ 4,765,177	43
TOTAL ALL FUNDS	\$ 25,530,912	199	\$ 93,279,468	205

¹Budget includes total operating expenses and fixed assets.

Building Maintenance

General Fund

Fund: 100

Subfund: 0

Appropriation: 10650

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
Salaries & Benefits					
1001 Employee Paid Sick Leave	5,205	5,033	1,500	1,500	1,500
1002 Salaries and Wages	2,636,387	2,823,429	3,218,935	3,202,867	3,202,867
1003 Extra Help	47,183	63,147	39,319	38,504	38,504
1005 Overtime & Call Back	20,842	19,482	23,518	23,057	23,057
1006 Sick Leave Payoff	6,380	60,055			
1007 Comp for Absence-Illness	21,842	4,006			
1011 Salary Savings				(54,000)	(54,000)
1300 P.E.R.S.	172,074	187,832	404,952	402,927	402,927
1301 F.I.C.A.	206,318	225,302	251,170	249,941	249,941
1310 Employee Group Ins	342,661	441,189	659,493	656,196	656,196
1315 Workers Comp Insurance	193,546	431,518	454,558	453,861	453,861
Total Salaries & Benefits	3,652,438	4,260,993	5,053,445	4,974,853	4,974,853
Services & Supplies					
2017 Uniforms	15,583	6,006	2,896		
2020 Clothes & Personal Supplies	1,243				
2050 Communications - Radio		39			
2051 Communications - Telephone	73,057	70,284	63,895	63,895	63,895
2085 Household Expense	325,254	263,665	328,954	328,954	328,954
2086 Refuse Disposal		102,669			
2273 Parts	7,424	7,258			
2290 Maintenance - Equipment	21,982	22,651	8,989	8,989	8,989
2404 Maintenance Services		(316)			
2405 Materials - Bldgs & Impr	516,696	482,108	752,105	752,105	752,105
2406 Maintenance - Janitorial	691	(249)			
2422 Medical, Dental & Lab Supp	65				
2439 Membership/Dues	385				
2481 PC Acquisition		10,797	18,200	11,900	11,900
2511 Printing	6,087	4,416	500	500	500
2512 Laundry/Dry Cleaning		11,103	27,008	26,958	26,958
2521 Operating Supplies			4,200	4,200	4,200
2523 Office Supplies & Exp	8,036	8,034	23,200	23,200	23,200
2524 Postage	1,430	1,364	6,225	6,225	6,225
2550 Administration			545	545	545
2555 Prof/Spec Svcs - Purchased	311,033	388,830	621,800	478,450	478,450
2556 Prof/Spec Svcs - County	31,414	3,483			
2701 Publications & Legal Notices	509	274	575	575	575
2709 Rents & Leases - Computer SW	19,500	21,710	22,829	22,829	22,829
2710 Rents & Leases - Equipment	7,793	10,687	8,500	8,500	8,500
2727 Rents & Leases - Bldgs & Impr		5,721	18,050	18,050	18,050
2744 Small Tools & Instruments	25,702	18,333	12,525	12,525	12,525
2770 Fuels & Lubricants	578	824	2,323	2,323	2,323
2809 Rents and Leases-PC	10,229	9,984	6,000	6,000	6,000
2838 Special Dept Expense-1099 Repor		7,009			
2840 Special Dept Expense	44,568	41,251	52,280	37,280	37,280
2844 Training	2,792	7,326			
2862 Landfill Dump Fee	101				
2920 Inventory Purchases	21,587	7,001			
2931 Travel & Transportation	4,650	3,339	7,846	7,846	7,846
2932 Mileage	7,721	8,813	6,810	6,810	6,810
2941 County Vehicle Mileage	172,384	170,443	184,121	184,121	184,121
2965 Utilities	1,946,315	2,254,290	2,649,851	2,247,386	2,247,386
2970 Water & Sewage - Special Districts	756				
Total Services & Supplies	3,585,565	3,949,147	4,830,227	4,260,166	4,260,166
Other Charges					

Building Maintenance

General Fund

Fund: 100

Subfund: 0

Appropriation: 10650

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
3810 Lease Purchase Principal	15,402	15,402	16,000	16,000	16,000
3830 Lease Purchase Interest			3,250	3,250	3,250
Total Other Charges	15,402	15,402	19,250	19,250	19,250
Fixed Assets					
4451 Equipment	77,008	3,686	27,000		
Total Fixed Assets	77,008	3,686	27,000		
Other Financing Uses					
3775 Operating Transfer Out	51,828				
3776 Contrib Auto Working Capital			26,000		
Total Other Financing Uses	51,828		26,000		
Charges From Departments					
5310 I/T Employee Group Insurance	41,436	63,757	105,297	105,297	105,297
5550 I/T - Administration	165,293	182,043	192,975	192,975	192,975
5552 I/T - MIS Services			12,180	12,180	12,180
5556 I/T - Professional Services	26,553	17,845	40,598	10,598	10,598
5844 I/T Training	350	125			
Total Charges From Departments	233,632	263,770	351,050	321,050	321,050
Gross Budget	7,615,873	8,492,998	10,306,972	9,575,319	9,575,319
Less: Charges to Departments					
5002 I/T - County General Fund	(1,110,613)	(1,181,923)	(1,238,921)	(1,238,921)	(1,238,921)
5004 I/T - Road Fund	(75,895)	(114,479)	(81,979)	(81,979)	(81,979)
5008 I/T - County Office Bldg Fund	(4,021)	(374,561)	(267,650)	(267,650)	(267,650)
5009 I/T - County Library Fund	(7,204)	(3,744)	(5,075)	(5,075)	(5,075)
5011 I/T - Public Safety Fund	(1,455,984)	(1,567,756)	(1,983,943)	(1,972,177)	(1,972,177)
Total Charges to Departments	(2,653,717)	(3,242,463)	(3,577,568)	(3,565,802)	(3,565,802)
Net Budget	4,962,156	5,250,535	6,729,404	6,009,517	6,009,517
Less: Revenues					
6965 Rents & Concessions	(27,925)	(32,585)	(36,033)	(36,033)	(36,033)
7234 State Aid - Mandated Costs	(162)				
7479 Other Govts-Trial Courts	(5,270)		(5,000)	(5,000)	(5,000)
8196 Buildings & Grounds Services	(1,408,730)	(1,167,531)	(1,553,505)	(1,442,423)	(1,442,423)
8212 Other General Reimbursement	(7,408)	(5,788)	(10,150)	(10,150)	(10,150)
8328 Self Insurance Proceeds	(1,947)				
8755 Donation	(5,012)				
8761 Insurance Refunds	(1,750)	(630)			
8762 State Compensation Insurance R	(13,043)	(1,820)			
8764 Miscellaneous Revenues	(3)				
8774 Inventory Sales		(37)			
8953 Long Term Debt Proceeds	(77,008)				
Total Revenues	(1,548,258)	(1,208,391)	(1,604,688)	(1,493,606)	(1,493,606)
Net County Cost	3,413,898	4,042,144	5,124,716	4,515,911	4,515,911

Facility Services Administration

General Fund

Fund: 100

Subfund: 0

Appropriation: 11250

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
Salaries & Benefits					
1001 Employee Paid Sick Leave	9,662	7,012	1,500	1,500	1,500
1002 Salaries and Wages	509,233	579,988	665,493	665,493	665,493
1003 Extra Help		2,280	24,572	24,572	24,572
1005 Overtime & Call Back	295	694	5,190	5,190	5,190
1300 P.E.R.S.	34,403	38,346	81,092	81,092	81,092
1301 F.I.C.A.	36,144	40,611	52,858	52,858	52,858
1310 Employee Group Ins	53,740	72,218	102,138	102,138	102,138
1315 Workers Comp Insurance	3,668	8,834	21,670	21,670	21,670
Total Salaries & Benefits	647,145	749,983	954,513	954,513	954,513
Services & Supplies					
2017 Uniforms		12			
2051 Communications - Telephone	16,848	18,212	18,000	18,000	18,000
2140 Gen Liability Ins	1,853	2,078	10,399	10,399	10,399
2439 Membership/Dues	15	347	855	855	855
2481 PC Acquisition		5,019	13,000	8,500	8,500
2508 Collection Charges	44				
2511 Printing	4,084	3,304	4,000	4,000	4,000
2523 Office Supplies & Exp	10,785	6,697	7,500	7,500	7,500
2524 Postage	1,214	1,331	2,000	2,000	2,000
2555 Prof/Spec Svcs - Purchased	6,810	6,095	9,000		
2556 Prof/Spec Svcs - County		715			
2701 Publications & Legal Notices	236	647			
2709 Rents & Leases - Computer SW	2,370	2,566	2,683	2,683	2,683
2809 Rents and Leases-PC	7,439	9,035	6,000	6,000	6,000
2840 Special Dept Expense	14,300	6,393	10,000	10,000	10,000
2841 Golden Sierra IR/OJT			4,000	4,000	4,000
2844 Training	249	410			
2931 Travel & Transportation	590	70	1,000	1,000	1,000
2932 Mileage	851	883	1,351	1,351	1,351
2941 County Vehicle Mileage			100	100	100
Total Services & Supplies	67,688	63,814	89,888	76,388	76,388
Charges From Departments					
5310 I/T Employee Group Insurance	16,681	22,525	22,939	22,939	22,939
5552 I/T - MIS Services	7,290		4,039	4,039	4,039
5556 I/T - Professional Services	1,799	10,221	5,481	5,481	5,481
5844 I/T Training	200	150			
Total Charges From Departments	25,970	32,896	32,459	32,459	32,459
Gross Budget	740,803	846,693	1,076,860	1,063,360	1,063,360
Less: Charges to Departments					
5002 I/T - County General Fund	(263,238)	(307,609)	(353,787)	(340,287)	(340,287)
5008 I/T - County Office Bldg Fund	(93,281)	(101,279)	(128,650)	(128,650)	(128,650)
5011 I/T - Public Safety Fund		(4,629)			
5026 I/T - Advertising & Promotion Fund	(3,040)	(4,546)			
Total Charges to Departments	(359,559)	(418,063)	(482,437)	(468,937)	(468,937)
Net Budget	381,244	428,630	594,423	594,423	594,423
Less: Revenues					
8293 Facility Services Admin Support	(389,484)	(494,906)	(594,423)	(594,423)	(594,423)
Total Revenues	(389,484)	(494,906)	(594,423)	(594,423)	(594,423)
Net County Cost	(8,240)	(66,276)			

Parks & Grounds Maintenance

General Fund

Fund: 100

Subfund: 0

Appropriation: 74250

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
Salaries & Benefits					
1002 Salaries and Wages	1,094,682	1,195,472	1,409,106	1,389,971	1,389,971
1003 Extra Help	61,336	80,767	98,610	98,610	98,610
1005 Overtime & Call Back	9,457	2,787	8,285	8,285	8,285
1007 Comp for Absence-Illness	6,871	4,575			
1300 P.E.R.S.	73,476	80,180	176,408	174,098	174,098
1301 F.I.C.A.	88,502	97,129	116,053	114,590	114,590
1310 Employee Group Ins	135,712	162,964	261,392	257,821	257,821
1315 Workers Comp Insurance	73,866	103,969	57,799	57,070	57,070
Total Salaries & Benefits	1,543,902	1,727,843	2,127,653	2,100,445	2,100,445
Services & Supplies					
2017 Uniforms	3,061	1,803	4,938	4,938	4,938
2020 Clothes & Personal Supplies	250				
2050 Communications - Radio		77			
2051 Communications - Telephone	15,559	16,193	11,195	11,195	11,195
2085 Household Expense	16,527	13,899	14,342	14,342	14,342
2086 Refuse Disposal		5,770			
2273 Parts	24,244	19,903	16,000	16,000	16,000
2290 Maintenance - Equipment	2,783	3,355	10,000	10,000	10,000
2405 Materials - Bldgs & Impr	119,349	93,347	93,203	93,203	93,203
2439 Membership/Dues	1,700	1,754	3,636	3,636	3,636
2481 PC Acquisition		4,143	2,600	2,600	2,600
2511 Printing	6,243	5,477	7,185	7,185	7,185
2512 Laundry/Dry Cleaning		2,820			
2522 Other Supplies		236	3,200	3,200	3,200
2523 Office Supplies & Exp	3,010	4,087	6,261	6,261	6,261
2524 Postage	2,991	821	4,020	4,020	4,020
2554 Commissioner's Fees	120				
2555 Prof/Spec Svcs - Purchased	192,634	188,496	192,399	192,399	192,399
2556 Prof/Spec Svcs - County	8,504	2,210			
2701 Publications & Legal Notices	102				
2709 Rents & Leases - Computer SW	7,593	11,188	10,651	10,350	10,350
2710 Rents & Leases - Equipment	25,636	6,448	11,413	11,413	11,413
2727 Rents & Leases - Bldgs & Impr	7,664	1,800	2,727	2,727	2,727
2744 Small Tools & Instruments	7,475	12,557	9,898	9,898	9,898
2770 Fuels & Lubricants	4,248	5,209	4,328	4,328	4,328
2809 Rents and Leases-PC	2,305	837	1,177	1,177	1,177
2840 Special Dept Expense	44,929	45,377	402,575	423,500	423,500
2844 Training	7,301	7,726	12,301	12,301	12,301
2931 Travel & Transportation	3,234	6,362	11,000	11,000	11,000
2932 Mileage	680	1,137			
2941 County Vehicle Mileage	106,749	106,681	80,900	80,900	80,900
2965 Utilities	12,363	18,802	27,573	27,573	27,573
Total Services & Supplies	627,254	588,515	943,522	964,146	964,146
Other Charges					
3851 Interest	26				
Total Other Charges	26				
Fixed Assets					
4151 Buildings & Improvements		336,125			
4451 Equipment	110,745	24,718	32,000	20,000	20,000
Total Fixed Assets	110,745	360,843	32,000	20,000	20,000
Other Financing Uses					
3775 Operating Transfer Out		65,000	65,000	65,000	65,000
3776 Contrib Auto Working Capital		23,016	98,000		
Total Other Financing Uses		88,016	163,000	65,000	65,000

Parks & Grounds Maintenance

General Fund

Fund: 100

Subfund: 0

Appropriation: 74250

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
Charges From Departments					
5291 I/T Maintenance - Computer Equipm			509	509	509
5405 I/T Maintenance - Bldgs & Improvem	3,711	854			
5550 I/T - Administration	94,305	123,269	139,371	139,371	139,371
5556 I/T - Professional Services	32,820	43,587	13,084	13,084	13,084
5840 I/T Special Dept Expense		407			
5844 I/T Training	100				
Total Charges From Departments	130,936	168,117	152,964	152,964	152,964
Gross Budget	2,412,863	2,933,334	3,419,139	3,302,555	3,302,555
Less: Charges to Departments					
5002 I/T - County General Fund	(43,400)	(44,653)	(43,016)	(43,016)	(43,016)
5008 I/T - County Office Bldg Fund	(12,063)	(62,172)	(60,350)	(60,350)	(60,350)
5011 I/T - Public Safety Fund	(9,387)	(20,617)	(8,603)	(8,603)	(8,603)
5026 I/T - Advertising & Promotion Fund	(121,721)	(133,918)	(152,064)	(152,064)	(152,064)
Total Charges to Departments	(186,571)	(261,360)	(264,033)	(264,033)	(264,033)
Net Budget	2,226,292	2,671,974	3,155,106	3,038,522	3,038,522
Less: Revenues					
7199 State Aid for Construction			(50,000)	(50,000)	(50,000)
7234 State Aid - Mandated Costs	(8,827)				
8196 Buildings & Grounds Services	(212,501)	(175,932)	(194,880)	(194,880)	(194,880)
8207 Parks & Historical Sites - Service	(380,336)	(450,847)	(613,053)	(613,053)	(613,053)
8208 Park & Recreation Services	(45,199)	(47,021)	(36,724)	(36,724)	(36,724)
8212 Other General Reimbursement	(16,035)	(21,100)	(4,197)	(4,197)	(4,197)
8755 Donation		(5,000)			
8761 Insurance Refunds	(2,678)				
8762 State Compensation Insurance R	(1,720)	(2,072)			
8764 Miscellaneous Revenues		(2,747)	(28,335)	(28,335)	(28,335)
8780 Contributions from Other Funds	(14,000)		(31,050)	(31,050)	(31,050)
Total Revenues	(681,296)	(704,719)	(958,239)	(958,239)	(958,239)
Net County Cost	1,544,996	1,967,255	2,196,867	2,080,283	2,080,283

Capital Improvements

Capital Projects Fund

Fund: 140

Subfund: 0

Appropriation: 10780

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
Salaries & Benefits					
1002 Salaries and Wages	838,741	863,735	1,080,100	1,080,100	1,080,100
1003 Extra Help	3,315		14,774	14,774	14,774
1004 Accr Compensated Leave	9,219				
1005 Overtime & Call Back	1,715		29,503	29,503	29,503
1006 Sick Leave Payoff		17,755			
1300 P.E.R.S.	57,053	60,674	134,740	134,740	134,740
1301 F.I.C.A.	63,489	66,130	86,015	86,015	86,015
1310 Employee Group Ins	81,434	97,979	159,870	159,870	159,870
1315 Workers Comp Insurance	13,852	12,600	13,380	13,380	13,380
Total Salaries & Benefits	1,068,818	1,118,873	1,518,382	1,518,382	1,518,382
Services & Supplies					
2017 Uniforms		67			
2050 Communications - Radio	2,548	1,353			
2051 Communications - Telephone	27,629	56,698	17,277	17,277	17,277
2085 Household Expense	15	38			
2086 Refuse Disposal		97			
2140 Gen Liability Ins			26,838	26,838	26,838
2273 Parts	394				
2290 Maintenance - Equipment	1,693	200	424	424	424
2405 Materials - Bldgs & Impr	6,187,001	3,343,258			
2439 Membership/Dues	4,207	3,944	5,000	5,000	5,000
2511 Printing	43,045	17,797			
2522 Other Supplies			4,600	4,600	4,600
2523 Office Supplies & Exp	13,856	8,141	6,572	6,572	6,572
2524 Postage	4,821	2,351	800	800	800
2550 Administration			128,650	128,650	128,650
2552 Audit Costs			2,700	2,700	2,700
2555 Prof/Spec Svcs - Purchased	1,797,003	1,051,892	65,000	65,000	65,000
2556 Prof/Spec Svcs - County	206,853	82,368			
2701 Publications & Legal Notices	4,048	5,394			
2709 Rents & Leases - Computer SW	24,834	35,934	26,151	26,151	26,151
2710 Rents & Leases - Equipment	10,857	10,032	2,525	2,525	2,525
2727 Rents & Leases - Bldgs & Impr		293			
2744 Small Tools & Instruments		108			
2809 Rents and Leases-PC	7,901	10,352	8,000	8,000	8,000
2838 Special Dept Expense-1099 Repor		12,000			
2840 Special Dept Expense	139,406	278,940	24,000	24,000	24,000
2844 Training	4,219	5,888	15,000	15,000	15,000
2862 Landfill Dump Fee	3,347				
2931 Travel & Transportation	666	3,028	5,000	5,000	5,000
2932 Mileage	1,880	1,578			
2941 County Vehicle Mileage	910	13,774	5,000	5,000	5,000
2970 Water & Sewage - Special Districts	8,492				
Total Services & Supplies	8,495,625	4,945,525	343,537	343,537	343,537
Fixed Assets					
4151 Buildings & Improvements	125,846		51,800,094	47,142,058	45,878,312
4159 Capital Reimbursements	(9,433,565)	(3,441,969)			
Total Fixed Assets	(9,307,719)	(3,441,969)	51,800,094	47,142,058	45,878,312
Charges From Departments					
5310 I/T Employee Group Insurance		19,493	27,165	27,165	27,165
5325 I/T - Debt Service	135,680	138,054	139,434	139,434	139,434
5550 I/T - Administration	95,020	101,274			
5552 I/T - MIS Services	3,249	3,763			
5556 I/T - Professional Services	743,412	904,145	3,417	3,417	3,417

Capital Improvements

Capital Projects Fund

Fund: 140

Subfund: 0

Appropriation: 10780

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
5840 I/T Special Dept Expense	1,454				
5844 I/T Training	150	200			
Total Charges From Departments	978,965	1,166,929	170,016	170,016	170,016
Gross Budget	1,235,689	3,789,358	53,832,029	49,173,993	47,910,247
Less: Charges to Departments					
5002 I/T - County General Fund	(969,074)	(903,900)	(881,502)	(881,502)	(881,502)
5004 I/T - Road Fund	(152)				
5005 I/T - Tobacco Securitization Fund		(263,600)			
5008 I/T - County Office Bldg Fund	(651,858)	(563,609)	(867,010)	(867,010)	(867,010)
5011 I/T - Public Safety Fund	(10,684)	(156)			
Total Charges to Departments	(1,631,768)	(1,731,265)	(1,748,512)	(1,748,512)	(1,748,512)
Net Budget	(396,079)	2,058,093	52,083,517	47,425,481	46,161,735
Less: Revenues					
6950 Interest	(508,367)	(507,892)	(432,264)	(432,264)	(432,264)
7199 State Aid for Construction	(1,161,409)	(892,684)	(10,066,619)	(7,791,619)	(8,850,593)
7249 Federal Aid Construction			(1,200,000)	(1,200,000)	(1,200,000)
8196 Buildings & Grounds Services	(29,298)				
8212 Other General Reimbursement	(7,307)	(438)			
8263 Development Fees	(1,500,000)				
8328 Self Insurance Proceeds	(31,054)				
8755 Donation	(31,400)		(120,000)	(120,000)	(120,000)
8764 Miscellaneous Revenues		(88,250)			
8780 Contributions from Other Funds	(360,000)	(2,126,559)	(1,319,219)	(1,319,219)	(123,840)
8990 Operating Trans In - Capital Imp			(26,477,814)	(24,094,778)	(23,439,278)
Total Revenues	(3,628,835)	(3,615,823)	(39,615,916)	(34,957,880)	(34,165,975)
Net County Cost	(4,024,914)	(1,557,730)	12,467,601	12,467,601	11,995,760

Capital Projects Securitization

Capital Projects Securitization Fund

Fund: 141

Subfund: 0

Appropriation: 10740

Budget Category (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Dept Req 2003-04 (4)	CEO Rec 2003-04 (5)	BOS Adopted 2003-04 (6)
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Services & Supplies

2050 Communications - Radio		2,566			
2051 Communications - Telephone		15,439			
2405 Materials - Bldgs & Impr		3,471,056			
2511 Printing		341			
2523 Office Supplies & Exp		28			
2524 Postage		17			
2555 Prof/Spec Svcs - Purchased		1,343,570			
2556 Prof/Spec Svcs - County		767			
2561 Legal Services		3,000			
2701 Publications & Legal Notices		604			
2727 Rents & Leases - Bldgs & Impr		59,763			
2840 Special Dept Expense		630			
Total Services & Supplies		4,897,781			

Fixed Assets

4001 Land			7,977,185	7,977,185	7,824,124
4151 Buildings & Improvements			23,090,082	23,090,082	22,113,278
Total Fixed Assets			31,067,267	31,067,267	29,937,402

Charges From Departments

5556 I/T - Professional Services		393,157			
Total Charges From Departments		393,157			

Gross Budget		5,290,938	31,067,267	31,067,267	29,937,402
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Less: Charges to Departments

5012 I/T - Capital Projects Reimbursemen			(3,750,000)	(3,750,000)	(3,750,000)
Total Charges to Departments			(3,750,000)	(3,750,000)	(3,750,000)

Net Budget		5,290,938	27,317,267	27,317,267	26,187,402
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Less: Revenues

8764 Miscellaneous Revenues	(39,690,120)	(10,539)			
8990 Operating Trans In - Capital Imp			(4,000,000)	(4,000,000)	(4,000,000)
Total Revenues	(39,690,120)	(10,539)	(4,000,000)	(4,000,000)	(4,000,000)

Net County Cost	(39,690,120)	5,280,399	23,317,267	23,317,267	22,187,402
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County of Placer
Capital Improvement Projects
Fund 141

Fund and Project (1)	Actual 1998-2000 (2)	Actual 2001-02 (3)	Actual 2002-03 (4)	Dept Req 2003-04 (5)	CEO Rec 2003-04 (6)	BOS Adopted 2003-04 (7)
Capital Projects Securitization						
704615 South Placer Criminal Justice F			162,756			
704623 Housing Unit 4			3,839,405			
704625 Cabin Creek DPW Relocate			112,772	7,500,000	7,500,000	7,387,228
704630 Land Development Bldg			468,027	6,980,433	6,980,433	6,812,174
704674 Auburn Justice Center			704,969	8,609,649	8,609,649	7,913,876
Total Capital Projects Securitization			5,287,929	23,090,082	23,090,082	22,113,278
			5,287,929	23,090,082	23,090,082	22,113,278

Fund: 220 Facilities Fund
Subfund: 400 Eastern Regional Landfill
Budget Unit: 2890 Eastern Region Landfill

Operating Detail (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Department Request 2003-04 (4)	Recommended by C.E.O. 2003-04 (5)	Approved Adopted by the Board of Supervisors 2003-04 (6)
Operating Income					
8174 Landfill Fees	1,420,176	1,415,724	1,419,382	1,419,382	1,419,382
8212 Other General Reimbursement	18,004	20,282	8,200	8,200	8,200
Total Operating Income	1,438,180	1,436,006	1,427,582	1,427,582	1,427,582
Operating Expenses					
2050 Communications - Radio	193	3,061	6,000	6,000	6,000
2051 Communications - Telephone	2,719	2,939	3,000	3,000	3,000
2130 Insurance	48,751		38,000	38,000	38,000
2140 Gen Liability Ins	2,520	1,552	1,647	1,647	1,647
2290 Maintenance - Equipment			6,000	6,000	6,000
2405 Materials - Bldgs & Impr	2,458		55,000	55,000	55,000
2511 Printing	561	791	1,250	1,250	1,250
2522 Other Supplies	26				
2523 Office Supplies & Exp		302	250	250	250
2524 Postage	25	224	250	250	250
2550 Administration	5,535	5,668	10,721	10,721	10,721
2555 Prof/Spec Svcs - Purchased	164,068	193,891	220,000	220,000	220,000
2556 Prof/Spec Svcs - County	141,546	170,882	225,072	225,072	225,072
2701 Publications & Legal Notices			1,700	1,700	1,700
2709 Rents & Leases - Computer S	2,685	3,071	2,282	2,282	2,282
2710 Rents & Leases - Equipment	394				
2840 Special Dept Expense	7,067	23,111	37,200	37,200	37,200
2854 Landfill Closure Costs	1,236,042	(46,612)			
2931 Travel & Transportation	992	27	2,000	2,000	2,000
2941 County Vehicle Mileage	2,950	28	3,500	3,500	3,500
2965 Utilities	4,882	6,088	12,000	12,000	12,000
2970 Water & Sewage - Special Dist	14,686	5,330	5,000	5,000	5,000
3551 Transfer Out A-87 Costs	(2,887)	31,055	21,381	21,381	21,381
3810 Lease Purchase Principal	20,833		260,000	260,000	260,000
3830 Lease Purchase Interest	165,441	131,459	132,785	132,785	132,785
3851 Interest			144,839	144,839	160,000
5600 Appropriation for Contingencies			140,000	140,000	140,000
Total Operating Expenses	1,821,487	532,867	1,329,877	1,329,877	1,345,038
Net Operating Income (Loss)	(383,307)	903,139	97,705	97,705	82,544
Non-Operating Revenue (Expense)					
3838 Interest on Other L/T Debt	840	11,951			
6950 Interest	222,125	154,651	50,000	50,000	50,000
6965 Rents & Concessions			47,250	47,250	47,250
8780 Contributions from Other Funds			80,000	80,000	80,000
8954 Operating Transfers In		78,526			
Total Non-Operating Revenue (Expense)	222,965	245,128	177,250	177,250	177,250
Net Income (Loss)	(160,342)	1,148,267	274,955	274,955	259,794
Fixed Assets					
4151 Buildings & Improvements	53,870	44,500	550,000	550,000	650,000
4451 Equipment			610,000	610,000	
Total Fixed Assets	53,870	44,500	1,160,000	1,160,000	650,000

State Controller
County Budget Act
(1985)

County of Placer
State of California
Operations of Enterprise Fund
Operational Statement for the Fiscal Year 2003-04

County Budget Form
Schedule 11

Fund: 220 Facilities Fund
Subfund: 450 Solid Waste Management
Budget Unit: 4500 Solid Waste Management

Operating Detail (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Department Request 2003-04 (4)	Recommended by C.E.O. 2003-04 (5)	Approved Adopted by the Board of Supervisors 2003-04 (6)
Operating Income					
8105 Direct Charges	27,089	33,725	19,000	19,000	19,000
8174 Landfill Fees	1,794,970	1,845,650	1,800,000	1,800,000	1,800,000
8212 Other General Reimbursement		5			
Total Operating Income	1,822,059	1,879,380	1,819,000	1,819,000	1,819,000
Operating Expenses					
1001 Employee Paid Sick Leave		4,210			
1002 Salaries and Wages	781,651	842,737	993,915	993,915	993,915
1004 Accr Compensated Leave	653	37,800			
1005 Overtime & Call Back	22,068	15,692	14,241	14,241	14,241
1300 P.E.R.S.	52,394	57,002	123,836	123,836	123,836
1301 F.I.C.A.	60,353	63,911	77,124	77,124	77,124
1310 Employee Group Ins	75,935	90,158	142,313	142,313	142,313
1315 Workers Comp Insurance	12,573	12,034	20,667	20,667	20,667
2017 Uniforms		142			
2050 Communications - Radio	5,056	8,949	20,000	20,000	20,000
2051 Communications - Telephone	9,733	8,730	26,000	26,000	26,000
2086 Refuse Disposal		8,061			
2140 Gen Liability Ins	4,009	4,292	5,689	5,689	5,689
2273 Parts	62	170			
2290 Maintenance - Equipment	210	80	4,000	4,000	4,000
2310 Employee Benefits Systems	11,540	23,992	28,258	28,258	28,258
2405 Materials - Bldgs & Impr	11,467	2,801	21,000	21,000	21,000
2439 Membership/Dues	151		700	700	700
2481 PC Acquisition			2,600	2,600	2,600
2508 Collection Charges	295	336			
2511 Printing	2,524	2,330	2,900	2,900	2,900
2522 Other Supplies	32				
2523 Office Supplies & Exp	3,432	3,486	4,200	4,200	4,200
2524 Postage	4,458	3,392	3,887	3,887	3,887
2550 Administration	44,022	57,535	64,325	64,325	64,325
2555 Prof/Spec Svcs - Purchased	199,851	181,517	372,000	372,000	372,000
2556 Prof/Spec Svcs - County	34,280	36,153	80,000	80,000	80,000
2559 County Litter Program	12,029	13,762	20,200	20,200	20,200
2701 Publications & Legal Notices	600	804	600	600	600
2709 Rents & Leases - Computer S	1,979	6,646	7,062	7,062	7,062
2710 Rents & Leases - Equipment	185		500	500	500
2727 Rents & Leases - Bldgs & Impr	15,754	16,773	18,250	18,250	18,250
2744 Small Tools & Instruments	128	62	300	300	300
2770 Fuels & Lubricants	4	9			
2809 Rents and Leases-PC	2,893	7,362	3,000	3,000	3,000
2840 Special Dept Expense	11,515	69,130	85,500	84,170	84,170
2844 Training	485	164	3,500	3,500	3,500
2931 Travel & Transportation	1,217	210	1,300	1,300	1,300
2932 Mileage	1,094	1,779	500	500	500
2941 County Vehicle Mileage	11,159	13,005	11,300	11,300	11,300
2965 Utilities	5,781	5,870	9,500	9,500	9,500
2970 Water & Sewage - Special Dist	10,067	56,745	42,000	42,000	42,000
3551 Transfer Out A-87 Costs	59,051		14,769	16,099	16,099
3701 Equipment Depreciation			6,700	6,700	6,700
3702 Bldg & Impr Depreciation	322	322	7,800	7,800	7,800
3851 Interest	46				
5600 Appropriation for Contingencies			125,000	125,000	125,000
Total Operating Expenses	1,471,058	1,658,153	2,365,436	2,365,436	2,365,436
Net Operating Income (Loss)	351,001	221,227	(546,436)	(546,436)	(546,436)
Non-Operating Revenue (Expense)					
6950 Interest	257,232	229,039	240,000	240,000	240,000
7199 State Aid for Construction	28,832	28,832			
7234 State Aid - Mandated Costs	(219)		2,000	2,000	2,000

Fund: 220 Facilities Fund					
Subfund: 450 Solid Waste Management					
Budget Unit: 4500 Solid Waste Management					Approved Adopted by the Board of Supervisors 2003-04 (6)
Operating Detail (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Department Request 2003-04 (4)	Recommended by C.E.O. 2003-04 (5)	
8764 Miscellaneous Revenues	972,959	1,037,365	1,166,495	1,166,495	1,166,495
Total Non-Operating Revenue (1,258,804	1,295,236	1,408,495	1,408,495	1,408,495
Net Income (Loss)	1,609,805	1,516,463	862,059	862,059	862,059
Fixed Assets					
4151 Buildings & Improvements		62,185	100,000	100,000	100,000
Total Fixed Assets	0	62,185	100,000	100,000	100,000

State Controller
County Budget Act
(1985)

County of Placer
State of California
Operations of Enterprise Fund
Operational Statement for the Fiscal Year 2003-04

County Budget Form
Schedule 11

Fund: 220 Facilities Fund
Subfund: 600 Dewitt Development
Budget Unit: 6200 Dewitt Development

Operating Detail (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Department Request 2003-04 (4)	Recommended by C.E.O. 2003-04 (5)	Approved Adopted by the Board of Supervisors 2003-04 (6)
Operating Income					
6961 DeWitt Property Rent			879,330	879,330	879,330
8193 Other Services	146,140	118,596	67,800	67,800	67,800
8212 Other General Reimbursement	258,141	310,524	233,617	233,617	233,617
8764 Miscellaneous Revenues			222,251	222,251	222,251
Total Operating Income	404,281	429,120	1,402,998	1,402,998	1,402,998
Operating Expenses					
1002 Salaries and Wages	248,522	272,501	293,889	293,889	293,889
1003 Extra Help	929				
1004 Accr Compensated Leave	2,612	22,369			
1005 Overtime & Call Back	1,920	2,181	5,068	5,068	5,068
1300 P.E.R.S.	17,090	18,641	36,435	36,435	36,435
1301 F.I.C.A.	19,134	20,911	22,870	22,870	22,870
1310 Employee Group Ins	24,208	29,409	48,609	48,609	48,609
1315 Workers Comp Insurance	1,805	1,292	3,737	3,737	3,737
2051 Communications - Telephone	4,269	5,211	6,907	6,907	6,907
2085 Household Expense		381			
2140 Gen Liability Ins	5,204	3,900	6,665	6,665	6,665
2273 Parts	6				
2290 Maintenance - Equipment			6,000	6,000	6,000
2310 Employee Benefits Systems		6,974	10,443	10,443	10,443
2405 Materials - Bldgs & Impr	6,805	642	50,000	50,000	50,000
2439 Membership/Dues	648	1,021	1,872	1,872	1,872
2481 PC Acquisition		1,932	2,600	1,700	1,700
2511 Printing	987	1,283			
2522 Other Supplies	6	43	470	470	470
2523 Office Supplies & Exp	1,441	4,077	5,500	5,500	5,500
2524 Postage	1,519	1,367	1,950	1,950	1,950
2550 Administration	86,392	102,962	139,371	139,371	139,371
2555 Prof/Spec Svcs - Purchased	53,177	187,573	121,540	118,540	218,540
2556 Prof/Spec Svcs - County	1,204,796	866,644	1,504,951	1,414,676	1,414,676
2701 Publications & Legal Notices	1,170	72			
2709 Rents & Leases - Computer S	5,894	6,555	8,373	8,373	8,373
2710 Rents & Leases - Equipment			1,000	1,000	1,000
2727 Rents & Leases - Bldgs & Impr	31,193	27,292	26,913	26,913	28,218
2744 Small Tools & Instruments	356		300	300	300
2809 Rents and Leases-PC	3,641	3,649	4,000	4,000	4,000
2840 Special Dept Expense	2,301	6,916	21,768	6,768	6,768
2844 Training	716	1,244	3,030	3,030	3,030
2931 Travel & Transportation	134	41	1,600	1,600	1,600
2932 Mileage	1,360	880			
2941 County Vehicle Mileage	104	66			
2965 Utilities	194,640	989,552	411,974	411,974	511,974
3701 Equipment Depreciation	2,200	2,200	2,200	2,200	2,200
3702 Bldg & Impr Depreciation	503,084	477,414	372,588	372,588	372,588
3704 Infrastructure Depreciation	2,451	2,674	2,674	2,674	2,674
3775 Operating Transfer Out		(475,888)			
3780 Contrib to Other Funds	325,000	411,326	325,000	325,000	332,862
5600 Appropriation for Contingencies			50,000	50,000	50,000
Total Operating Expenses	2,755,714	3,005,307	3,500,297	3,391,122	3,600,289
Net Operating Income (Loss)	(2,351,433)	(2,576,187)	(2,097,299)	(1,988,124)	(2,197,291)
Non-Operating Revenue (Expense)					
6950 Interest	132,203	97,273	100,000	100,000	100,000
6961 DeWitt Property Rent	879,682	891,197			
8764 Miscellaneous Revenues	211,932	470,096			
8779 Contributions from General Fund	1,425,000	2,035,074	1,659,642	1,460,000	1,460,000
Total Non-Operating Revenue (Expense)	2,648,817	3,493,640	1,759,642	1,560,000	1,560,000
Net Income (Loss)	297,384	917,453	(337,657)	(428,124)	(637,291)

Fund: 220 Facilities Fund
Subfund: 600 Dewitt Development
Budget Unit: 6200 Dewitt Development

Operating Detail (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Department Request 2003-04 (4)	Recommended by C.E.O. 2003-04 (5)	Approved Adopted by the Board of Supervisors 2003-04 (6)
Fixed Assets					
4151 Buildings & Improvements	724,962	198,587	560,788	560,788	1,360,788
Total Fixed Assets	724,962	198,587	560,788	560,788	1,360,788

County of Placer
State of California
Operations of Internal Service Fund
Operational Statement for the Fiscal Year 2003-04

Fund: 260 District Services Fund
Subfund: 800 Special District Services
Budget Unit: 6280 Special District Services

Operating Detail (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Department Request 2003-04 (4)	Recommended by C.E.O. 2003-04 (5)	Approved Adopted by the Board of Supervisors 2003-04 (6)
Operating Income					
8100 Assessment/Tax Collection Fee	4,556	2,404	2,000	2,000	2,000
8111 DPW Services to Special Dist	28,409				
8172 Sewer Connection Fees	878				
8175 Sanitation Services	3,875,922	4,673,668	5,171,588	5,099,051	5,099,051
8212 Other General Reimbursement	1,620	384			
8243 Plan Check Fees	170,656	180,836	120,000	120,000	120,000
8780 Contributions from Other Funds			27,000	27,000	27,000
Total Operating Income	4,082,041	4,857,292	5,320,588	5,248,051	5,248,051
Operating Expenses					
1001 Employee Paid Sick Leave	6,267	3,104			
1002 Salaries and Wages	1,913,371	2,070,757	2,141,907	2,141,907	2,141,907
1003 Extra Help	13,133	49,266	34,743	34,743	34,743
1004 Accr Compensated Leave	47,202	93,060			
1005 Overtime & Call Back	80,684	79,046	42,214	42,214	42,214
1007 Comp for Absence-Illness	1,926				
1300 P.E.R.S.	126,280	135,721	269,205	269,205	269,205
1301 F.I.C.A.	152,133	166,677	169,743	169,743	169,743
1310 Employee Group Ins	179,031	226,837	358,726	358,726	358,726
1315 Workers Comp Insurance	102,469	133,767	201,233	201,233	201,233
2017 Uniforms	9,077	2,853	4,000	4,000	4,000
2020 Clothes & Personal Supplies	758				
2050 Communications - Radio	54,848	47,032	127,147	127,147	127,147
2051 Communications - Telephone	55,754	43,800	45,000	45,000	45,000
2085 Household Expense		1,180			
2140 Gen Liability Ins	71,643	38,057	55,889	55,889	55,889
2273 Parts	25,568	64,612	50,000	50,000	50,000
2290 Maintenance - Equipment	63,887	64,909	70,000	70,000	70,000
2310 Employee Benefits Systems	25,990	39,203	59,713	59,713	59,713
2404 Maintenance Services		21			
2405 Materials - Bldgs & Impr	42,243	29,912	34,000	34,000	34,000
2406 Maintenance - Janitorial		210			
2422 Medical, Dental & Lab Supp	26,587	31,135	25,000	25,000	25,000
2439 Membership/Dues	7,861	4,657	8,000	8,000	8,000
2456 Misc Expense		329			
2481 PC Acquisition		9,544	18,200	11,900	11,900
2511 Printing	9,135	8,401	10,000	10,000	10,000
2512 Laundry/Dry Cleaning		7,493	7,000	7,000	7,000
2522 Other Supplies	388	26			
2523 Office Supplies & Exp	17,194	12,084	10,000	10,000	10,000
2524 Postage	3,069	6,554	5,000	5,000	5,000
2550 Administration	95,960	125,664	160,812	160,812	160,812
2555 Prof/Spec Svcs - Purchased	69,630	142,370	50,000	37,000	37,000
2556 Prof/Spec Svcs - County	153,324	150,585	200,000	200,000	200,000
2701 Publications & Legal Notices	1,309		700	700	700
2709 Rents & Leases - Computer S	17,143	16,876	16,457	16,457	16,457
2710 Rents & Leases - Equipment	10,140	22,911	7,000	7,000	7,000
2744 Small Tools & Instruments	14,012	25,904	18,000	18,000	18,000
2770 Fuels & Lubricants	24,857	29,882	37,000	37,000	37,000
2809 Rents and Leases-PC	15,481	22,468	7,000	7,000	7,000
2838 Special Dept Expense-1099 Rep		1,158			
2840 Special Dept Expense	202,499	273,165	180,000	130,000	130,000
2844 Training	20,656	10,753	20,000	20,000	20,000
2931 Travel & Transportation	5,472	1,653	5,000	5,000	5,000
2932 Mileage	157	207			
2941 County Vehicle Mileage	110,915	116,409	125,000	125,000	125,000
2965 Utilities	10,186	10,493	10,000	10,000	10,000
2970 Water & Sewage - Special Dist	520				
3551 Transfer Out A-87 Costs	306,071	302,000	424,025	175,788	175,788
3701 Equipment Depreciation	119,993	110,930	93,548	93,548	93,548

Fund: 260 District Services Fund
Subfund: 800 Special District Services
Budget Unit: 6280 Special District Services

Operating Detail (1)	Actual 2001-02 (2)	Actual 2002-03 (3)	Department Request 2003-04 (4)	Recommended by C.E.O. 2003-04 (5)	Approved Adopted by the Board of Supervisors 2003-04 (6)
3702 Bldg & Impr Depreciation	326	326	326	326	326
3776 Contrib Auto Working Capital		23,943			
3851 Interest	2,617				
5600 Appropriation for Contingencies			75,000	75,000	75,000
Total Operating Expenses	4,217,766	4,757,944	5,176,588	4,859,051	4,859,051
Net Operating Income (Loss)	(135,725)	99,348	144,000	389,000	389,000
Non-Operating Revenue (Expense)					
6752 Business Licenses	4,290				
6950 Interest	19,583	19,380	23,000	23,000	23,000
7234 State Aid - Mandated Costs	(41)				
8750 Sales of Fixed Assets	6,608				
8752 Gain/Loss on F/A Disposal	(923)				
8762 State Compensation Insurance R	140				
8764 Miscellaneous Revenues		40,906			
Total Non-Operating Revenue (Expense)	29,657	60,286	23,000	23,000	23,000
Net Income (Loss)	(106,068)	159,634	167,000	412,000	412,000
Fixed Assets					
4151 Buildings & Improvements			112,000	112,000	112,000
4451 Equipment	181,675	7,842	300,000	300,000	347,000
Total Fixed Assets	181,675	7,842	412,000	412,000	459,000